

## Export Document Presentation Form

(Please follow the instructions marked 'X')

Documents to be sent on collection basis to importers bank	Documents under LC for negotiation/payment/acceptance by CBI
Documents to be sent for avalization by importers bank	Documents under LC to be sent to restricted bank for negotiation/payment/ acceptance

We hand you drafts and/or documents as under for disposal in accordance with the instructions mentioned herein, subject to the terms and conditions \* as agreed and signed by us.

Drawer/Beneficiary	LC No. or Collection Ref.
	Bill Currency & Amount
Drawee (For Collection Documents only)	Tenor
	Due Date
Present to Bank (For Collection Documents only)	Brief Description of Goods

Documents enclosed (please indicate the number of originals and copies)

	Original	Copies		Original	Copies		Original	Copies		
Drafts			Cert. of Origin			Inspection Cert.			Original LC	
Invoices			Insurance			Beneficiary's Cert.			Amendment	
B/L or AWB			Packing List			TCN/TWB				
Shipment Advise			Weight List							

(Please tick whichever is applicable)

For Collection Documents Only				For Documents Drawn Under L/c Only	
Release documents against		Payment	Acceptance		Check documents and advise discrepancies to us for correction
Collect your charges from		Us	Drawee		Request restricted bank to forward documents to the issuing bank for acceptance/payment
Collect drawee bank charges from		Us	Drawee		Send documents to issuing bank without checking on approval basis.
Charges		May be waived	May not be waived		Obtain issuing bank's approval for any discrepancies before forwarding documents to them for acceptance/payment.
For non payment/non acceptance		Protest	Do not protest		
Collect interest @ _____ % from _____ until date of payment					

In case of need please contact on Tel: _____ Mob: _____	
Fax No.: _____	
Please credit proceeds to A/C No.: _____	Authorised Signatory & Company Stamp

### \*Terms & Conditions :

- Unless the bill is drawn and/or documents are presented under an Irrevocable Credit issued or confirmed by CBI ('The Bank'), we agree that :
  - Notwithstanding my/our instructions not to protest the bill The Bank retains recourse on me/us in the event of dishonor.
  - The bank shall not be responsible for any act, omission, default, suspension, insolvency and bankruptcy of any correspondent, agent or sub agent.
  - The bank shall not be responsible for any delay in remittance or loss in exchange during transmission or in course of collection.
  - The bank shall not be responsible for loss or delay of any bill of exchange or documents in transit or in the possession of any correspondent agent or sub agent.
- Collections are subject to Uniform Rules for Collection, International Chamber of Commerce Publication No. 522.
- Drawings under Letter of Credits are subject to Uniform Customs and Practice (UCP 600) for Documentary Credit, International Chamber of Commerce Publication No. 600.